

Homeowner Alteration and Improvement Request Form

Any remodel involving: interior or exterior walls, structural floor, ceilings, floor covering, plumbing, electrical, screening in of balconies or lanais, and hurricane shutters require Board approval. Screen Enclosures and Hurricane Shutters require specific specifications. There are separate forms for these items. The Board has 10 days to approve applications.

Owner Name: _____ Unit # _____ Date: _____

Telephone: _____ Email: _____

(1) Attached is a Notice to Contractors. Please share this information with all workers. **(2)** Please note all flooring has a minimum requirement of “acoustically-rated cork or other approved material, with a thickness of at least one-quarter (1/4) inch (6 millimeters) in all areas of the unit other than the bathrooms, kitchens, and foyers.” If you can exceed these minimum requirements, your neighbors will appreciate it. **(3)** If its windows and doors, they must comply to current building codes and must conform in style and color to community standards.

Tell us what you are planning on doing.

Estimated Start Date: _____

Contractor's Name: _____

Contractor's Phone: _____

Board:

Building Permit Copy Received: _____

Certificate of Insurance Copy Received: _____

License # of Contractor Is: _____

Board Approval: _____ Date: _____

Notice to All Contractors

Please make sure all your workers have this information.

- Copies of License and Insurance must be supplied to the Office prior to work commencing.
- Permits must be obtained from City of Dunedin prior to work commencing.
- Loading and Unloading only in loading zones.
- No parking in loading zones. Towing is enforced.
- All contractors must register their vehicles in visitor book located in lobby.
- Elevators must be cleaned of any construction debris immediately.
- Walkways and stairwells must always be kept clean and debris free. Walkways must not be blocked by tools or materials.
- Cutting of materials must be done in designated area only. Ask Maintenance or contact Board member.
- Construction debris must not be disposed of in Dolphin Pointe dumpsters.
- No power tools or construction on Sunday. This is a City of Dunedin ordinance.
- Contractors will be held financially responsible for any damages to Dolphin Pointe property resulting from negligence.